

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

504 Avenue Alhambra, Suite 202 ~ P.O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsdsanitary@comcast.net

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

July 15, 2004, 7:30 p.m.

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date or to table items indefinitely.

CALL MEETING TO ORDER District Office, 504 Ave. Alhambra, #202, El Granada

<u>ROLL CALL</u>	Directors:	President:	Shawn McGraw
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Matthew Clark
		Board Member:	Ric Lohman
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

- 1. PUBLIC HEARING: Consideration of a Resolution adopting the Sewer Service Charge Report for Fiscal year 2004-2005 and the Delinquent Garbage Service Charge Report for Fiscal Year 2003-2004, and authorizing the collection of said charges on the San Mateo County Tax Roll.** (Continued from June 17, 2004 Board of Directors meeting).
Recommendation: Approve the Resolution.
- 2. Consideration of permit application: Point Pillar Properties, APN 047-081-370.**
Recommendation: To be made by the Board.

3. **Consideration of application to LAFCo for possible reorganization into a Community Services District, Approval of Notice of Intention to file application, and possible action on related matters.**
Recommendation: To be made by the Board.
4. **Consideration of the Assessment District Administrative budget.**
Recommendation: Approve the budget as presented.
5. **Consideration of Medio Creek sewer line crossing and capital improvement alternatives report.**
Recommendation: To be made by the Board.
6. **Consideration of Appointing Director Pollard as the GSD Representative to the California Special Districts Association.**
Recommendation: To be made by the Board.
7. **Consideration of Selection of Regular Special District Member to San Mateo Local Agency Formation Commission (LAFCo), and of Resolution Appointing a Director as the Alternate Representative for the GSD on the LAFCo Independent Special District Selection Committee.**
Recommendation: To be made by the Board.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

8. **Approval of Special Meeting minutes for June 17, 2004.**
9. **Approval of Regular Meeting minutes for June 17, 2004.**
10. **Approval of July 2004 warrants totaling \$103,658.44 (#1610 - #1642).**
11. **Approval of Administrative Costs Fund distribution #11 for \$6,113.76.**
12. **Approval of April 2004 Financial Statements.**
13. **Approval of May 2004 Financial Statements.**
14. **Approval of agreement with Grice, Lund & Tarkington to provide auditing services for the fiscal year ending June 30, 2004.**

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

15. **Sewer Authority Mid-Coastside: June 28, 2004.**
16. **Report on other seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

17. **General Manager's Report**
18. **Administrator's Report.**

- 19. Engineer's Report, May 2004.
- 20. Attorney's Report.

FUTURE AGENDA ITEMS

ADJOURN REGULAR MEETING

At the conclusion of the June 17, 2004 Meeting:

Last Ordinance adopted: No. 156.

Last Resolution adopted: No. 2004-008.

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. To request a disability-related modification or accommodation, please call (650) 726-7093. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.